

GLENKIRK ESTATES HOMEOWNERS ASSOCIATION

C/o TWC ASSOCIATION MANAGEMENT

12110 Sunset Hills Road, Suite 60

Reston, VA 20190

(703) 437-5800 (703) 471-6578 (fax)

twcmanage@aol.com

CLUBHOUSE RENTAL REQUEST

Name: _____

Address: _____

Email: _____

Phone Numbers: (H) _____ (W) _____

Date Requested (Month) _____ (Day) _____ (Year) _____

Hours: (From) _____ am/pm (To) _____ am/pm

Number of Persons Attending: _____

Type of Function or Activity: _____

Rental Fee \$125.00 _____

Deposit: \$250.00 _____

Signed: _____ Date: _____

I agree to abide by the attached rules and regulations.

Rent Check Received: _____
Date Amount

Security Deposit Received: _____
Date Amount

Premises Inspected: _____
Date By

Security Deposit Refunded: _____
Date Amount Check No.